

Officer Delegated Decisions - Record Form

Complete this form to record details of all decisions made by officers acting under delegated powers. Send the completed form to:

democracy@oxfordshire.gov.uk

THE OXFORDSHIRE COUNTY COUNCIL
(DIDCOT TO CULHAM THAMES BRIDGE) SCHEME 2022 ('the Bridge Scheme')

THE OXFORDSHIRE COUNTY COUNCIL (DIDCOT GARDEN TOWN HIGHWAYS INFRASTRUCTURE – A4130 IMPROVEMENT (MILTON GATE TO COLLETT ROUNDABOUT), A4197 DIDCOT TO CULHAM LINK ROAD, AND A415 CLIFTON HAMPDEN BYPASS) (SIDE ROADS) ORDER 2022 ('the SRO')

THE OXFORDSHIRE COUNTY COUNCIL
(DIDCOT GARDEN TOWN HIGHWAYS INFRASTRUCTURE – A4130 IMPROVEMENT (MILTON GATE TO COLLETT ROUNDABOUT), A4197 DIDCOT TO CULHAM LINK ROAD, AND A415 CLIFTON HAMPDEN BYPASS) COMPULSORY PURCHASE ORDER 2022 ('the CPO')

Decision title:	Didcot Garden Town HIF 1 – Bridge Scheme, SRO and CPO
Decision date:	21 December 2022
Decision made by: Name and title of officer in the senior management structure (SLT / ELT)	Anita Bradley, Director of Law & Governance
Source of delegation State how the decision was delegated: <ul style="list-style-type: none"> Express delegation made at a meeting (include meeting, date, and minute number) or General delegation under the Council's Constitution 	At a Cabinet Meeting on 19 July 2022 (reference 2021/134) Cabinet resolved (inter alia) to: [...] c) Authorise the Director of Law & Governance to amend and finalise the draft Joint Statement of Reasons for the Bridge Scheme, the SRO and the CPO; d) Authorise the Director of Law & Governance to make the Bridge Scheme, the SRO and the CPO and to subsequently advertise them and submit them to the Secretary of State for confirmation.
What decision was made? Explain briefly – include financial details of any income or expenditure relating directly to this decision.	Further to the delegations set out above, delegated decisions are taken as follows: <ul style="list-style-type: none"> to amend and finalise the draft Joint Statement of Reasons for the Bridge Scheme, the SRO and the CPO; and to make the Bridge Scheme, the SRO and the CPO and to subsequently

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<p>Please indicate whether this information is exempt / confidential (and if so on what grounds).</p>	<p>advertise them and submit them to the Secretary of State for confirmation</p> <p>As a result, the Council is to proceed with making the SRO, CPO and Bridge Orders for the HIF scheme as documented within associated appendices.</p> <p>Certain information is to be made exempt until the CPO is formally made and submitted to the Secretary of State (see exemption section below).</p>
<p>Purpose: What does the decision deliver or achieve?</p>	<p>The decision will allow the finalisation of the Statement of Reasons and the making of the Bridge Scheme, the SRO Order and the CPO requirements of the HIF1 project.</p>
<p>Reasons: Please provide the reasons for the decision.</p>	<p>The reasons for the decision are expressed in the report to Cabinet.</p> <p>At the point of making the decision (during the Cabinet meeting), further clarifications and amendments to the Bridge Scheme, Side Roads Order (and plans), CPO, Order Map and Joint Statement of Reasons were being identified/made which could not be completed/reflected in time for the Cabinet meeting.</p>
<p>Other options considered: List any alternatives that were available to the decision taker and why they were rejected</p>	<p>Not applicable</p>
<p>Documents considered:</p> <ul style="list-style-type: none"> • Please attach any new documents relevant to the decision and • State if they are exempt/confidential (and if so on what grounds) 	<ul style="list-style-type: none"> - Bridge Scheme (including its Schedule and Plan) - Side Roads Order (including its Schedules) and the SRO plans - Compulsory Purchase Order (including Order Schedule) and the Order Maps (schedules are exempt until CPO is made and issued to DfT/Secretary of State) - Joint Statement of Reasons - Schedule of changes to draft Orders and plans
<p>Exempt / Public: If all or any part of the decision is exempt, please identify the relevant exemption paragraph and part of the decision the exemption applies to (see notes below)</p>	<p>The CPO schedules are to be made exempt until the CPO is formally made and submitted to the Secretary of State in accordance with paragraph 1 of Schedule 12A Local Government Act 1972 as these contain certain information relating to individuals.</p>

Key or Not Key Decision (see notes below):	Not Key Decision
Divisions / Wards significantly affected: If 2 or more divisions/wards are significantly affected this will need to be treated as a key decision (see notes below)	Not applicable
Declared conflict of interest: Please record any declared conflict of interest by any Cabinet/Executive Member consulted on the decision which relates to the decision.	Not applicable
This form was completed by: Name & job title: Date:	Jayne Pringle Interim Principal Solicitor 20 December 2022

Approval Checklist

Approver	Name and job title	Date
Decision maker The officer with authority to take the decision, either from a Cabinet/Executive delegation or in the Constitution.	Anita Bradley – Director of Law and Governance	

Consultee Checklist

Consultee	Name and job title / role	Date
Senior officer e.g., the relevant service manager / head of service where the decision maker is the Chief	Not applicable	

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Consultee	Name and job title / role	Date
Executive or an Executive Director		
Director of Finance If required by the delegation / Constitution	Not applicable	
Director of Law and Governance If required by the delegation / Constitution	Not applicable	
Other officer If required by the delegation / Constitution	Not applicable	
Cabinet / Executive Member(s) Some Cabinet/Executive delegations require consultation with the relevant Cabinet / Executive Member(s). For other decisions there is an expectation that Cabinet / Executive Members will be informed.	Not applicable	
Division / Ward Members Division/Ward Members should be told in advance about anything which particularly affects their ward and which is potentially controversial but please note that Cabinet Members must be consulted first	Not applicable	

This form must be completed and sent to Democratic Services **as soon as reasonably practicable** after the decision is made. Prompt notification is particularly important for **key decisions** which are subject to call-in. Before completing the form please refer to the notes below

NOTES

The law¹ requires the Council to record executive and non-executive decisions taken

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by officers under delegated powers and to publish them on the Council's website. Officers making such decisions must complete a written statement containing details of the decision taken. A copy of this decision notice must be retained by the relevant service for at least 6 years and any background papers for 4 years.

Exempt or Confidential information

Information relating to a delegated officer decision does not have to be made public if it is exempt or confidential. Summary information from this decision sheet (excluding all exempt or confidential information) will be published on the Council's website.

Exempt Information: when completing the decision notice, the exemption paragraph of the Local Government Act 1972 Schedule 12A must be given:

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated negotiations, in connection with any labour matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Confidential Information: Information given to the Council by a Government Department on terms that forbid its public disclosure or information that cannot be publicly disclosed by court order.

Key or Non Key Decision

A key decision is an executive decision likely to have a significant effect on people living or working in at least two/divisions wards; or to meeting the financial impact criteria:

At OCC: to incur spending or savings of £500,000 or more.

At CDC: potential revenue expenditure or savings above £50,000; potential capital expenditure or savings above £250,000; procuring or awarding any contract having a total value exceeding £500,000

A key decision can only be taken and recorded here if notice of it has been published in the Forward Plan for at least 28 clear days. Key decisions taken by officers may be "called in" for review by the relevant Scrutiny Committee.